



Department of Education



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Ministry of Education, Youth and Sport



# Angkor Project 2026 Aide Mémoire

Supported by Education Cambodia Incorporated





## The Purpose of the Aide Mémoire

The Aide Mémoire is negotiated annually and functions to provide:

- A guide to expenditure
- A historical record of school visits
- A historical overview of expenditure
- A framework for reporting the annual progress of the Angkor Project
- Financial Expenditure policy for the Angkor Project and Education Cambodia Incorporated (ECI)
- Planning future direction for the Angkor Project.

## 2026 Sister Schools

Cambodian Sister School		WA Sister Schools	
Amphet Phnom Primary School	Lesmurdle Primary School	Camboun Primary School	
Ang Phek Primary School	Karratha Primary School	Sawyers Valley Primary School	
Ang Satha Primary School	Eddystone Primary School	Roseworth Primary School	
Ang Serey Primary School	Noranda Primary School		
Dey Krahuon Primary School	North Kalgoorlie Primary School		
Hun Sen Chambak High School	Dowerin District High School		
Hun Sen Chambak Primary School	Beckenham Primary School		
Hun Sen Phnom Srouch High School	Morley Senior High School		
Kamnnap Primary School	Weld Square Primary School		
Mohasaing Primary School	Currambine Primary School		
Phnom Cheal Primary School	Willetton Primary School		
Phnom Cheal Secondary School	Ellenbrook Secondary School	Joseph Banks Secondary College	
Pi Thnou Primary School	Ardross Primary School	Melville Primary School	
Preah Beida Ekreach High School	Morley Senior High School		
Prey Pdoav Primary School	Gosnell's Primary School	Woodlupine Primar School	
Rokar Thom Primary School	Onslow Primary School	Pannawonica Primary School	SSEN:Medical & Mental Health
Rolaing Chhouk Primary School	Hightgate Primary School	Marble Bar Primary School	
Sangkam Siksa Primary School	Subiaco Primary School	Wanneroo Primary School	
Srang Primary School	Joondalup Primary School		
Tirom Khet Secondary School	Kelmscott Senior High School		
Treng Trayeoung Primary School	Baldivis Primary School	East Hamersley Primary School	Hudson Park Primary School
Treng Trayeoung Secondary School	Balcatta Senior High School	Manea Senior College	
Wat Phnom Secondary School	Morley Senior High School		

## Summary of School Visits 2007 to 2026

Cambodian Sister School	2007	2008	2009	2010	2011	2012	2013
Amphet Phnom Primary School			N T	V	V	V	T C QA
Ang Phek Primary School	N	V	V	T			T
Ang Satha Primary School		N	V	T		T	T QA
Ang Serey Primary School			N	V		V	T C QA
Dey Krahorn Primary School			N	V			T QA
Hun Sen Chambak High School	N	V	V	V			V
Hun Sen Chambak Primary School	N	T	V	V			
Hun Sen Phnom Srouch High School			N	V	V	T QA	V C QA
Kamnap Primary School				N	T		
Mohasaing Primary School			N	V	T	T	V C
Phnom Cheal Primary School		N	V	V			V C
Phnom Cheal Secondary School		N	V	V			
Pi Thnou Primary School					N T		V C
Preah Beida Ekreach High School	N	T	T	T	T		T C QA
Prey Pdoav Primary School			N	T			
Rokar Thom Primary School							
Rolaing Chhouk Primary School				N		QA	V
Sangkam Siksa Primary School						N V	
Srang Primary School	V	N	V	T	T	T	T C
Tirom Khet Secondary School			N	V		V	V C
Treng Trayeoung Primary School			N	V			
Treng Trayeoung Secondary School			N	T	T		V C
Wat Phnom Secondary School				N	V		
Kampond Speu Provincial Office	QA						

N Negotiation/Startup | T Teaching | V School Visit | C Coaching of School Director | QA Quality Assurance

2014	2015	2016	2017	2018	2019	2020	2024	2025	2026	2027
VT	QA		QA	T					TQA	
VT					QA		V	QA	TQA	
V		QA					TQA	QA	TQA	
	T	C	QA				TQA	QA	TQA	
	C		QA			QA C	TQA	VTQA	QA	
					T			VTQA	TQA	
	T	C			TQA	VT	TQA V	VTQA	VTQA	
							TQA	QA	QA	
V	V	QA	QA		QA		TQA	QA	TQA	
	QA	QA	QA			QA V		QA	TQA	
VT		TV	QA		TQA	QA T C		QA	TQA	
	QA		T			QA C		QA	TQA	
	QA		T	QA	QA		TQA	VTQA	QA	
VT	QA	TQA	T	T		QA T	TQA V	QA	QA	
V		C	QA				TQA V	VTQA	TQA	
		N		QA	T	QA V		QA	TQA	
VT			QA	T		QA	QA V	QA	TQA	
		QA		QA				VTQA	TQA	
	QA	QA			QA	QA C	QA V	QA	TQA	
	QA	C	QA					QA	TQA	
		T		QA			QA V	VTQA	TQA	
	QA			QA				VTQA	TQA	
								VTQA	QA	
QA	QA	QA	QA	QA						

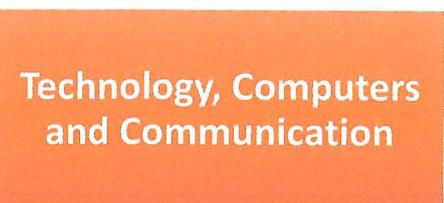
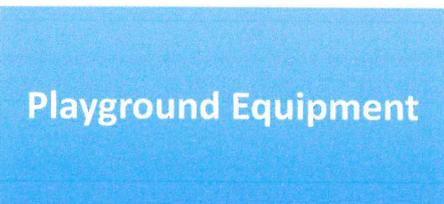
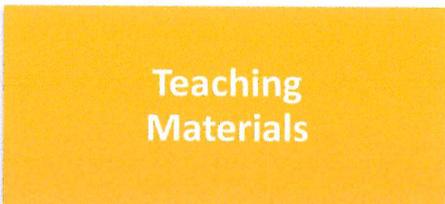
N Negotiation/Startup | T Teaching | V School Visit | C Coaching of School Director | QA Quality Assurance

## Expenditure Category Priorities

The Provincial Director and the Cambodian Sister School Principal will negotiate the priorities for expenditure from the categories below. The school will plan expenditure within the parameters of the money available.



Drinking  
Water



### CHILDREN HELPING CHILDREN

Children in Australian sister schools will raise funds for these items, as part of the Angkor Project Aide Memoire.

Education Cambodia Incorporated provides additional funding to the Angkor Sister School Project.



## Financial Management Policy

Appropriate accountability and reporting processes will ensure confidence in Western Australian sister school principals, teachers, and students that money is being expended as planned and will encourage on-going fundraising. The following policy is to be followed to ensure appropriate accountability for the Angkor Sister School Program.

### Money Transfers

- Money will be transferred twice per year (July 30 and January 30) by the ANZ Bank in Perth Western Australia to the J Trust Bank in Phnom Penh.
- The bank account will be organised in cost centres for each of the Cambodian sister schools (these accounts will hold the money raised by children from the Western Australian sister schools), and an account for the “Kampong Speu Provincial Office”.

### Withdrawing the funds

- Two signatures are required to withdraw money from the J Trust Bank Angkor Project bank account in Phnom Penh, they being, Regional Director and one other senior officer from the Provincial Office. Three signatories in total will be organised to give flexibility.
- Money can only be expended on the designated sister school in accordance with thesis funding areas. Money cannot be used for other sister schools or for any other purpose.
- US\$1 residual amount must be left in all sister school accounts at all schools.

### Spending the funds

- All funds must be expended consistent with the Aide Memoire for each Cambodian sister school. Decisions about what to prioritise the expenditure will be made by the directors of the schools and the Kampong Speu Regional Office.

### Keeping records of expenditure

- The Kampong Speu Provincial Office will keep records of all withdrawals and expenditures separately for each Cambodian sister school on the record sheets.
- All receipts for expenditure will be filed in the clear sleeves in the summary expenditure file for each school.

### Ongoing Reporting

- The Regional Director Kampong Speu Province will report to the Western Australian Angkor Project Treasurer, Denise Patrick (denise805au@gmail.com) indicating
  - The project completed at a sister school (for example, toilets, curriculum materials)
  - The cost of the project (for example, US\$1500)
  - Photographs of the project.

### Annual Reporting

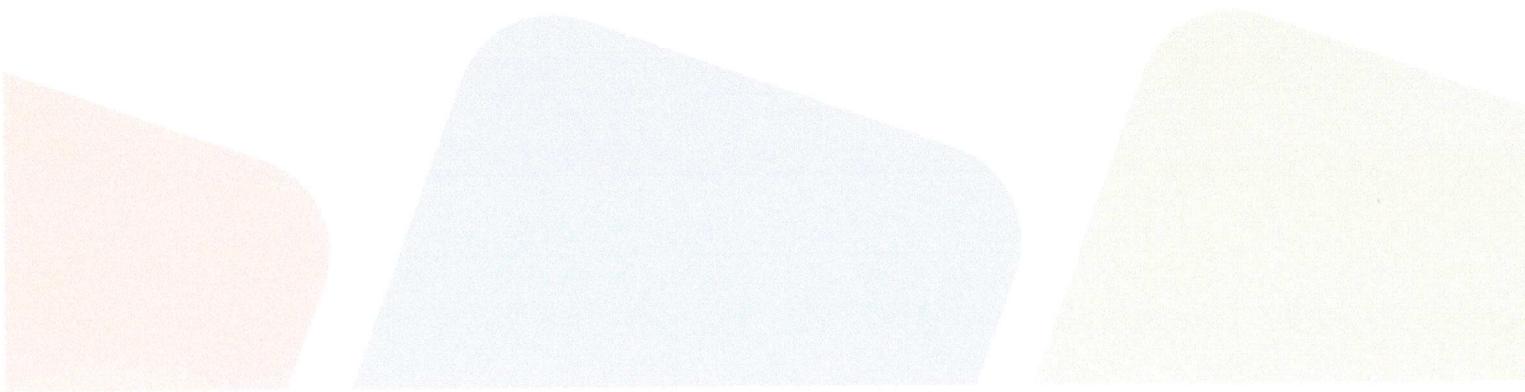
- The Regional Director Kampong Speu Province will report once per year (December) to the Western Australian Angkor Project Management Committee Chairperson, David Wanstall (David.wanstall@education.wa.edu.au) with a copy to Denise Patrick (denise805au@gmail.com) indicating for each sister school:
  - Expenditure for the year; and
  - Items completed from the Aide Memoire year.
- Western Australian Angkor Project representatives report progress and expenditure for the year to the first meeting of the year to the Angkor Project Steering Committee (January).

### Quality Assurance School Visits

- Quality Assurance team members will visit all 23 Cambodian sister schools during January
- Through school visits, the Quality Assurance team checks the expenditure of funds in accordance with the Angkor Project financial guidelines
- Quality Assurances teams and Cambodian principals discuss the priorities of the school for the coming year.

### Reviewing the Aide Memoire

- This will coincide with the Quality Assurance visits through negotiation with the Kampong Speu Provincial of Education Regional Director.



# Planning for 2027

## 1. Study Tour

- The January 2027 study tour will include WA teachers modeling best teaching practice in sister schools for 4 days.

## 2. Sister School Program

- Expansion of schools to continue as capacity allows.
- Kampong Speu Provincial Office to manage the implementation of the Aide Memoire.

## 3. Quality Assurance

- The Quality Assurance team will visit all Cambodian schools.

## 4. School Leadership Coaching

- Opportunities for leadership coaching of Cambodian sister school leaders will be investigated during 2026.

## 5. Monitoring, Reporting and Review

- Annual report to the Minister of Education, MoEYS and the Director General of the Western Australian Department of Education to be provided in January 2027.
- Quality Assurance visits to be undertaken in January 2027.
- Management Committee to meet in Term 1, 2027 to report on progress of Aide Memoire and planning.

Phnom Penh on 19<sup>th</sup> January 2026



**Name**  
**Ms Kristy Harrison**  
Angkor Project Management Committee  
Official Representative of the  
Department of Education, Western Australia



**Name**  
**H.E Ung Chinna**  
Director General of Directorate General Education  
Ministry of Education, Youth and Sport  
Kingdom of Cambodia

## Partnerships 2026

Other agencies support the Angkor Project. These include:

Partner	Activity
<b>ANZ Bank, Western Australia J Trust Royal Bank, Cambodia</b>	Sponsorship through the waiving of fees for money transfer. Establishment and maintenance of bank accounts in Perth and Phnom Penh.
<b>Education Cambodia Incorporated</b>	Financial and intellectual support for professional learning and quality assurance processes to assist the Kampong Speu Provincial Office.